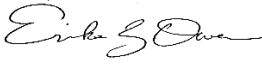


	ZECKSER OWEN SUZUK VIOLIN		
	RISK ASSESSMENT: Covid 19 – Teaching Private Tuition at Home Studio (Conservatory of Home: closed off to other areas of household)		
Address: 16 Stamford Street, Awsworth Nottinghamshire NG16 2QL	Landline: 0115 8490572	Mobile: 07817965839	Email: rickyasj@hotmail.com

	Name	Title	Signature	Date
Document Author	Erika Z Owen	Owner / Teacher		15.10.20
Authorised by	HSE			
Authorised by (for Client)	Musician's Union			

Emergency Contact Details			
Contact	Erika Owen		
Tel	0115 8490572		
Mobile	0781 7965839		
Assessor's Name	Assessor's Signature		Persons Affected By This Risk Assessment

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Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)
Getting or spreading coronavirus by not washing hands or not washing them adequately	Follow our guidance on cleaning, hygiene and hand sanitiser for Students and Parents who enter the Studio aka Conservatory of Home - Provide hand sanitiser for parents and students - upon entry into the home studio teacher will handle sanitizer and provide a reasonable portion into palms directly to reduce handling.	3	3	Medium Priority
Getting or spreading coronavirus in common use high traffic areas such as canteens, corridors, rest rooms, toilet facilities, entry/exit points to facilities, lifts, changing rooms and other communal areas	Follow our guidance on welfare facilities Identify: <ul style="list-style-type: none"> > areas where people will congregate outside the home or conservatory waiting for lesson to begin – Students/parents must arrive at their specified lesson time and enter when gates and doors have been opened by Teacher in advance. > areas where there are pinch points meaning people can't meet the social distancing rules, eg narrow corridors, doorways, - Students will arrive at their specified lesson time, schedule will stagger start times allowing a minimum of 10 minutes between each lesson > Teaching space where social distancing and ventilation is compromised - Teacher and student will keep 1+m distance during instruction. Conservatory doors will remain open at all times during the lesson. 	3	3	Medium Priority (7 to 9)

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Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)
	<p>Agree the combination of controls you will put in place to reduce the risks. This can include but is not limited to:</p> <ul style="list-style-type: none"> ➤ limiting the number of people in rooms so that social distancing rules can be met, - only student and one parent may enter the studio during the lesson ➤ reorganise facilities in communal areas such as spacing – I ask that all adults over age of 12 wear masks while in the studio and spacing may be compromised ➤ increase the use of online meeting facilities, - most lessons will operate using online platforms that suit the student and teacher best, eg. WhatsApp, Skype ➤ leave non-fire doors open to reduce the amount of contact with doors and also potentially improve studio ventilation ➤ Toilet facilities will not be available during the lesson – ask parents and students to use facilities before they arrive on site. 	3	3	Medium Priority (7 to 9)

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Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)
Getting or spreading coronavirus by not cleaning surfaces, equipment and workstations	<ul style="list-style-type: none"> ➤ areas and equipment where people will touch the same surfaces, such as gates entrance, doors, music stand, pencil, instruments, chairs, table. – surfaces will be wiped down after each lesson, teacher will manipulate music stand and use pencils. Each person will tune and handle their own instrument. If an instrument requires tuning by the teacher, hand sanitizer will be used before and after handling the instrument. ➤ areas and surfaces that are frequently touched but are difficult to clean – will be sprayed with disinfectant between each lesson with at least a 10-minute time between visitors 	3	3	Medium Priority (7 to 9)
Mental health and wellbeing affected through isolation or anxiety about coronavirus	<p>Follow our guidance on stress and mental health –</p> <ul style="list-style-type: none"> - Have regular keep in touch chats with students at the beginning of each lesson. - Talk openly with parents / students and encourage them to raise concerns with Teacher - Keep parents / students updated on changing guidelines, lesson schedules to help them to feel reassured 	3	3	Medium Priority (7 to 9)

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Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)
Contracting or spreading the virus by not social distancing	Follow our guidance on social distancing – <ul style="list-style-type: none"> - Maintain 1+m apart - Wear masks while indoors for those aged over 11 years - (Please note – face coverings are not PPE and are not required to be worn in the workplace. Where people choose to wear them you should support them) - NHS Test and Trace QR code will be posted in window for all visitors to the studio 	3	3	Medium Priority (7 to 9)
Poor workplace ventilation leading to risks of coronavirus spreading	Follow our guidance on heating ventilation and air conditioning (HVAC) <ul style="list-style-type: none"> - Identify if you need additional ventilation to increase air flow in all or parts of your workplace - Fresh air is the preferred way of ventilating your workplace so opening windows and doors (that are not fire doors) can help - If you need additional ventilation provide it with air movers - Suggest that students wear layers and sweaters to combat colder temperatures while door remain open for ventilation 	3	3	Medium Priority (7 to 9)

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Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)
Hygiene	<ul style="list-style-type: none"> • avoid touching your face and to cough or sneeze into a tissue which is binned safely, or into your arm if a tissue is not available. • Regular reminders and signage to maintain hygiene standards will be provided. • Hand sanitisers available upon arrival • Cleaning for busy areas will be enhanced • Tissues used for coughs or sneezes, please pocket and take home with you 	3	3	Medium Priority (7 to 9)

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	Likelihood		Severity		Risk Ranking = L x S
1	Highly Unlikely	1	Trivial		No Action Required (1)
2	Unlikely	2	Minor Injury		Low Priority (2 to 6)
3	Possible	3	Over 3 day Injury		Medium Priority (7 to 9)
4	Probable	4	Major Injury		High Priority (10 to 14)
5	Certain	5	Incapacity or Death		Urgent action (>= 15)

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Sign off Sheet

I have read and understood the contents of this Risk Assessment. Anything I did not understand has been explained to me to my satisfaction. I agree to follow the Risk Assessment and understand that any instructions are provided for my safety and the safety of others.

Print Name	Signed	Date

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